



PRIVACY POLICY

WHO ARE WE?

FELIS BRITANNICA is a non-profit making organisation representing a federation of cat clubs across England, Scotland, Wales, Northern Ireland, the Channel Islands and the Isle of Man, all of whom wish to be part of the international association, Federation Internationale Feline (FIFe).

Our correspondence address is: generalsecretary@felis-britannica.org.uk

We have a website at www.felis-britannica.org.uk

OUR PURPOSE

To provide a service for the registration of cats and provision of validated cat pedigrees and breed classification. Also, we take the responsibility for the licensing and organisation of cat shows and are a source of advice and guidance on all aspects of cat care, health and welfare, feline genetics and responsible breeding practice.

WHAT INFORMATION DO WE HOLD?

- Records of cat breeding carried out since 2003 (on computer and paper record). There are the names of the cats, their owners and breeders.
- Breeder prefixes
- Show records of cats and those who judged them
- Records of member clubs, their officers and members
- Records of Judges, Stewards, Show Managers and show officials who organise, operate and participate in the staging of FIFe licensed cat shows.
- Records of correspondence from our member clubs to the Executive Committee and the commissions
- Records of complaints* in respect of any breach of the FIFe and FELIS BRITANNICA rules and on any act, conduct default or omission arising out of, connected with or relating to the keeping, breeding, exhibiting or judging of cats which is or may be discreditable or prejudicial to the welfare of cats or in the interest of cat owners or the breeding and exhibiting of cats.

*Retained securely and shared only for the administration and progression of the complaint received.

Please note agreement to abide by the Rules is signed for with each show entry and each registration and / or transfer of ownership. Our legal basis for holding and processing this

data is that without it we cannot carry out the functions and purpose of our organisation and provide the stated services to our members. Any person who withdraws as a member may request that their personal contact details are removed immediately.

WHAT PERSONAL INFORMATION DO WE HOLD?

- Your title
- Your name (first and surname and any additional names or initials supplied)
- Your postal address
- Your telephone number (if supplied)
- Your email address (if supplied)
- Bank details (where provided at the point of transaction)
- Cats in your ownership, cats you have bred, cats you have shown
- Positions of responsibility held within FIFe and any other cat registries
- Minute reference and attendance record of meetings of the Executive Committee and Commissions
- Any other information we require to hold to comply with our Rules
- Any other information supplied by you for a particular purpose

We do not collect or hold any special category information such as personal medical records, sexual orientation or religious beliefs.

In processing member data FELIS BRITANNICA relies on the following legal bases:

- Where it is necessary for the performance of our contract with you
- Where it is necessary for compliance with our legal obligations
- Where it is necessary for the purposes of our organisational interests, which include maintaining direct, relevant and appropriate contact with our members to enable us to give them the best and relevant services and products, or
- Where you have given your consent for the processing of your personal data. (this last may be withdrawn at any time)

RETENTION PERIODS

- All individual member information will be deleted once membership ceases
- Show records are retained for three years and then deleted
- Cat pedigree records will be retained indefinitely

SHARING YOUR DATA

- There is transfer of information between Member Clubs and the central administration of FELIS BRITANNICA and FIFe as required by the Rules
- Companies we have a joint venture or agreement to co-operate with in partnership.
- In the event that we are legally obliged to do so

THIRD PARTY LINKS

Our website may include links to third-party websites, plug-ins and applications. Clicking on those links or enabling those connections may allow third parties to collect or share data about you. We do not control these third-party websites and are not responsible for their privacy statements. When you leave our website, we encourage you to read the privacy notice of every website you visit.

CHANGES TO THIS POLICY

We may make changes to this Privacy Policy at any time. Any changes we make will be posted on this page and, where appropriate, notified to you in writing.

YOUR RIGHTS

All individuals have rights under data protection legislation, which are listed below. FELIS BRITANNICA has processes in place in order to deal with any requests made when exercising these rights.

- Your right to access the personal data we hold on you. You can request all personal data we hold on you. You have the right to contact us to request this by letter, email or telephone (our contact details are as stated at the beginning of this policy). We will review this and provide you with the information we have at the earliest opportunity, however, if the request is complex, we will contact you within 30 days to explain this.
- The right to rectification if your personal data is inaccurate or incomplete. We try to ensure that we have the most accurate and up to date data, however, please advise us as soon as possible, if any of the information we hold on you is inaccurate and we will correct it.
- The right to request that your personal data is removed or deleted where there is no legal basis or compelling reason for this data to be processed any longer
- The right to restrict the processing of your data. You have the right to request that the processing of your data is restricted in circumstances such as when you contest the accuracy of the data or when the processing is unlawful
- The right to obtain and reuse your personal data for your own purposes across different services or organisations if this is technically viable
- The right to object to the processing of your personal data if you do not want it processed for the purposes of direct marketing or if the data is not being processed with the legal basis of legitimate interests
- The right to withdraw your consent that you provided to us at any time. If you have provided us with your explicit consent to process your data, you can withdraw this at any time.
- The right to lodge a complaint about the processing of your personal data with Information Commissioner's Office (<https://ico.org.uk/>).